

**FINAL**



**WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
February 21, 2011**

**PRESENT:** TOM CLOW, CHAIRMAN; RICHARD W. BUTT, VICE CHAIRMAN; KEITH R. LACASSE, SELECTMAN, DONNA OSBORNE; SELECTMAN

**RECORDING SECRETARY:** Cherry Palmisano

**7:00 p.m. Chairman Clow called the meeting to order.**

**FINALIZE 2011 TOWN MAILER** – The Board of Selectmen discussed their annual coffee hour and call-in show and decided to schedule the event after the voters have received the Town Mailer. The Selectmen's Coffee Hour will be held on Monday, March 7<sup>th</sup> from 6:00-7:00 p.m. and the call-in show will be on Monday, March 7<sup>th</sup> from 7:00-8:00 p.m. All candidates will be informed of the coffee hour.

Article 5 – It was discussed that the \$274,000 increase was due to the increase in unemployment insurance, which quadrupled and having to purchase sand. There is not any more sand and Mr. Carl Knapp made the town aware that they would have to purchase sand in the fall. The custodial services for the Safety Complex are not considered a significant contributor to the \$274,000 increase. The Library personnel request is a separate warrant article. Health insurance, retirement contribution, utilities, unemployment, and property and liability insurance are all significant contributors to the increase.

Vice Chairman Butt would like to see the wording "Recommended by the Finance Committee" in the same type styles as "Recommended by the Board of Selectmen."

Article 6 – Vice Chairman Butt told the Board that he rewrote the Article 6 purpose statement to make the purpose of the article clearer. Article 6 purpose will now read: The purpose of this fire truck will allow us to retire a 32-year-old truck that is getting costly to maintain and is no longer a reliable and safe piece of firefighting equipment. This new engine is expected to be in front-line service for a minimum of 20 years and as a reserve piece for at least 3 years. The last similar fire truck was purchased in 2003 at a cost of \$280,000. More stringent emission controls and operator safety standards continue to increase the cost of this type of equipment. Fully funded from an existing revolving fund, established for this purpose, is prudent at a time when the equipment is needed without putting a burden on the taxpayers.

The Board discussed that the longer they wait to purchase the needed equipment, the higher the price will be for the purchase.

Vice Chairman Butt said that he included the cost in the article to show there is a significant increase from previous years. It was discussed that the truck at the South Weare Station is comparable to the truck being requested. They will need to confirm with the Fire Department to make sure that is a comparable piece of equipment.

The Board agreed to the change with the insertion of the appropriate cost.

Article 8 – Vice Chairman Butt said that the article is difficult to understand. Naomi Bolton, Town Administrator, will clarify with Dan Gorman on how to best shorten the explanation for this article.

Article 10 – Vice Chairman rewrote the Article 10 purpose statement to read: The truck and backhoe are replacing outdated and unreliable equipment. The truck is replacing a 1994 6-wheel dump truck. The current

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vehicle can only be used as a back-up and is unable to be put into service for plowing or highway maintenance. The backhoe will replace the existing backhoe which is getting more expensive to keep in operation. Last year the town spent \$11,000 in repairs and \$3,000 in rental costs.

The Board agreed with the change to the Article 10 purpose statement.

Article 20 – Vice Chairman Butt commented on Chairman Clow being adamant about including the Finance Committee recommendations. Chairman Clow said they are opinions, but compared to last year it is more acceptable. Vice Chairman Butt said that he wished they had an opportunity to sit with the Finance Committee. This is maintenance Capital Reserve Fund that the BOS has the authority to expend and he does not see the need to have a public hearing. It was discussed that sometimes the expenditures are mundane. They would not be expending money on something new or an additional item, it would generally be to repair an item. Chairman Clow said that it is the Board's job to follow the purchasing policy and follow the proper procedure. Vice Chairman Butt commented on projects being completed properly and being overseen by a professional contractor.

Article 19 – Selectman Lacasse changed the Article 19 purpose statement to read: passage of this article would broaden the purpose of the existing capital reserve fund to allow professional architectural and/or engineering services for any Town building project prior to and during construction.

## MANIFESTS

**Chairman Clow moved, Selectman Lacasse seconded, to authorize the Board of Selectmen to sign Manifest and order the Treasurer to sign checks dated February 24, 2011. Passed 4-0-0**

Accounts payable	\$252,055.17	(John Stark \$200,000)
Gross Payrolls	<u>\$39,574.50</u>	(Includes Taxes, Credit Union, Police Detail)
Total	\$291,629.67	

## MEETING MINUTES

**Chairman Clow moved, Vice Chairman Butt seconded to approve the minutes of February 7, 2011 as amended. Passed 3-0-1; Selectman Osborne abstained.**

## ADMINISTRATIVE REPORT

Naomi Bolton, Town Administrator, told the Board that she has a floor plan for the renovations to accommodate offices and the relocation of the Tax Collector.

Naomi Bolton, Town Administrator, informed the Board that there was a snag in placing the assessing online. Someone did acquire about opting out and she explained the situation of the fee for an individual to have full access. The person that requested to opt out will file a different deed under a different name.

The Public Works Director position is being advertised and the applications should start to come in. The part time Fire Chief position is also being advertised and applicants are asked to contact Sue Tuthill. It was discussed that Ray Eaton will officially retire as Chief in March.

Naomi Bolton, Town Administrator, informed the Board that she received a waiver regarding a foreclosure that the town was part of involving a conservation piece. Before any action is taken on the waiver, she needs additional information from Bill Drescher. Chairman Clow said it appears there was a purchase made of a piece of property, but the owner that sold it to the town did not go through a rewriting with the mortgage company, which would have placed a mortgage only on that portion that was retained by the owner. The property was still under mortgage and the mortgage company thinks that they own that parcel and the town thinks they own it.

## CORRESPONDENCE

Selectman Lacasse thanked Officers Frank Jones, Joe Kelly, and Josh Guay for their appearances at the WAC basketball finals and stated that their visibility made a difference.

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Chairman Clow said that they received a letter from the Southern New Hampshire Planning Commission (SNHPC) regarding the ten year transportation improvement plan. The SNHPC has asked for submissions from towns. Weare is listed as having no projects; they are not sure if that means state projects. Weare has two bridges that are listed and in the process; Peaselee Road and Lull Road, which are the last of the red listed bridges to be done. It was discussed that more engineering needs to be done on Peaselee Road; it is in line and Mr. Carl Knapp had already applied for the funding. Chairman Clow said that once SNHPC receives the finalized project lists from towns a committee meeting will take place to discuss the projects. They need to submit by March 4<sup>th</sup>. Terry Knowles and Ian McSweeney are the representatives to the SNHPC. It was mentioned that there is a projected shortfall of \$124 million in the state highway fund.

Vice Chairman Butt mentioned two projects that the Mildred Hall Committee is considering. He does not think they have enough information, such as, map/lot # showing where the parcels are and if they would be part of another conservation piece or be isolated pieces. Chairman Clow said the committee just forwarded their minutes from their last meeting, no formal request was made.

Chairman Clow mentioned the policy for police detail. It was discussed that this item will be put on an upcoming agenda for discussion with the Chief present.

Selectman Lacasse informed the Board that he contacted people who were interested in the boiler issue at the Stone Building and he needs to schedule a time to meet at the Stone Building. They do have one quote to replace the boiler with a similar unit and another proposal that is not firm.

**Chairman Clow moved, Selectman Lacasse seconded to enter into non public session @ 8:26 p.m. pursuant to the authority granted in RSA 91-A:3II (e). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Lacasse – yes; Chairman Clow – yes. Passed 4-0-0**

**Chairman Clow moved, Selectman Osborne seconded to come out of non public session @ 8:40 p.m. A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Lacasse – yes; Chairman Clow – yes. Passed 4-0-0**

**Chairman Clow moved, Selectman Osborne seconded to seal and restrict the minutes of the non public session. Passed 4-0-0**

**Chairman Clow moved, Selectman Lacasse seconded to enter into non public session @ 8:41 p.m. pursuant to the authority granted in RSA 91-A:3II (a & c). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Lacasse – yes; Chairman Clow – yes. Passed 4-0-0**

**Chairman Clow moved, Selectman Lacasse seconded to come out of non public session @ 9:40 p.m. A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Lacasse – yes; Chairman Clow – yes. Passed 4-0-0**

**Chairman Clow moved, Selectman Lacasse seconded to seal and restrict the minutes of the non public session. Passed 4-0-0**

## **ADJOURNMENT**

**Selectman Osborne moved, Selectman Lacasse seconded to adjourn at 9:42 p.m. Passed 4-0-0**

A True Record.

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Cherry Palmisano, Recording Secretary